



## RFP #16 DHHS-DCBCS-NHH-03 Vendor Question Responses

### OFFICIAL RESPONSES TO VENDOR QUESTIONS RFP #16 DHHS-DCBCS-NHH-03

No.	Question	Answer
1	<b>General:</b> In the Main Accumulation Room, where is the inspection book normally kept?	A copy of the inspection book/manifests will be kept in the main accumulation room.
2	<b>General:</b> Regarding the loading dock, are there any known road restrictions (ie weight limits/bridge heights)?	There are no known restrictions.
3	<b>Section 2.3, Estimated Waste Accrual:</b> a) Will 5 ½ quart (mailbox window) containers be used for disposal? b) Do you have a waiver that allows for the larger containers? c) Are you purchasing the DOT shippable containers?	a) For now, we are using these mailbox type containers for our mandated drug diversion program. We are open to smaller containers but they must have a tamper proof lid. b) No c) We would like the shipping containers to be part of the contract.



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4	<b>Section 3.2.1, Pharmaceutical Formulary Characterization:</b> When was the last time you updated the formulary?	8 months ago
5	<b>Section 3.2.1.2.2:</b> How would you expect 24/7 guidance? Through live person/call center or would a link to a website be acceptable?	The Department would be open to having access to a website for 24 hour guidance. However, the Department also requires person-to-person telephone capability during normal business hours.
6	<b>Section 3.2.2, Pharmaceutical Waste Compliance Staff Training and Education:</b> <ul style="list-style-type: none"><li>a) Is there anything in particular that you are looking for as far as staff training?</li><li>b) Who will receive the training?</li><li>c) Have you done any training in the past?</li><li>d) How many nursing staff do you employ that would need training?</li><li>e) How many of the nurses handle medication?</li></ul>	<ul style="list-style-type: none"><li>a) Proper usage of waste streams, handling and disposing of pharmaceuticals, where to go for help, compliance issues.</li><li>b) Nursing, Professional Development, pharmacy, safety and maintenance.</li><li>c) Yes, through our professional development team.</li><li>d) 120 nursing staff.</li><li>e) All of them.</li></ul>



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7	<b>Section 3.2.4, Transport and Disposal of Drug Waste:</b> What does the 'other' waste container entail?	The 'other' pharmaceutical waste is any opened, unused medication that does not require segregated disposal. ('Other' pharmaceutical is not an incompatible, not a sharp, not a controlled substance and not a P-listed medication.)
8	<b>Section 3.2.4.1:</b> Will there be more "other waste" than just P listed or non-RCRA waste?	Yes. Aerosols, chemotherapy drugs (limited quantities), compatibles, and incompatibles (oxidizers, re-actives, corrosives).
9	<b>Section 3.2.4.2.:</b> Do you like the specific size containers you are currently using?	The Department would not want to use containers that are any larger than the current containers being used.
10	<b>Section 3.2.4.2.:</b> Does all waste fit in the Mailbox Window containers?	No. When the waste does not fit, it's packaged and sent back to pharmacy for disposal in a larger container.
11	<b>Section 3.2.5.2:</b> Who does the disposal for aftercare?	Safety Management currently picks up and brings waste to collection site, where the maintenance supervisor packages the waste for transportation. If we notice an irregularity we contact Professional Development department to provide further education to the unit.
12	<b>General:</b> Who will purchase the containers? The vendor or the State?	The vendor as part of the contract.



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13	<b>General:</b> Would you prefer the container costs be listed as a separate item on the cost sheet?	Yes.
14	<b>General:</b> Is a flu shot required for staff?	The Department is required to offer the flu shot, but staff and vendors can refuse the flu shot in writing.
15	<b>General:</b> Who is part of the decision making process for this procurement?	There are two review teams that will determine the winning bidder: Cost Review Team and Technical Review Team. Usually there are 3 to 5 individuals on a technical proposal review team and there are 1 to 3 individuals on a cost proposal review team.
16	<b>General:</b> What was last year's spending on Pharmaceutical Waste removal?	\$5,631.83 inclusive of replacement 30/55 gallon drum replacements, as needed. Plus an additional \$1,730.00 in individual containers for the units.
17	<b>General:</b> How long has this pharmacy program been in place?	The new containers have been in place since November of 2014.
18	<b>General:</b> Does the existing contract have an end date?	Currently, the Department does not have a contract for all services requested in the RFP.
19	<b>General:</b> Why are formularies run every six (6) months?	To ensure the Department remains in compliance.



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20	<b>Appendix C –</b> In the Cost per Unit of Measure column, should we calculate costs based on the container size you are currently using?	Yes, unless the vendor will be supplying a different size.
21	<b>General:</b> Should alternate size container options be listed separately for a cost comparison?	Yes.
22	<b>General:</b> How will you determine the cost comparison?	The Department will use other contracts that are similar in nature in other states.
23	<b>General:</b> Are narcotics part of the waste disposal?	Currently they are not.
24	<b>General:</b> Do you know the chemical makeup of the “jug” that is currently being used to render narcotics into non-narcotic form?	Yes.



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25	<b>General:</b> Will the vendor be required to ship waste in narcotic form or will it be fully rendered into non-narcotic form?	It is currently rendered into a non narcotic.
26	<b>General:</b> Are you open to other mechanisms to render narcotics unrecoverable?	Yes.
27	<b>General:</b> Does the local DEA branch acknowledge your current process as an approved process?	The Department's current process is recognized. However, there are no clear cut rules regarding our process. At this time, the Department is following Board of Pharmacy regulations